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NPIC/TDS/D-806-67  
17 April 1967

MEMORANDUM FOR THE RECORD

SUBJECT: Visit to [REDACTED]

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1. On 12 April 1967, the undersigned [REDACTED] visited [REDACTED] to review progress on contract [REDACTED] improvements to Paper Processor [REDACTED] Personnel representing [REDACTED]

2. When [REDACTED] visited [REDACTED] on 16 March 1967, in connection with another project, he was told that Task 07 was a couple of weeks behind schedule. The terms of the contract require that this item be delivered by 13 April 1967 however, as of 11 April 1967 no formal request for extension of the delivery date had been received by the contracting officer.

3. The status of this project is as follows:

a. The template for fabricating the lead tabs with attached fingers to hold the prints is completed and ready for delivery. The writer declined to hand-carry this item since it could perform no useful service without the remaining equipment.

b. Mylar and screen material sufficient for the required 100 tabs has been delivered to [REDACTED] however, the tabs are yet to be fabricated.

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c. All machined parts for the feed table have been fabricated but no assembly of them has started because the main frame for them has not been received from [REDACTED] the sub-Contractor who is performing the stainless steel welding.

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d. Fabrication of the print exit for the dryer is yet to be done; this item (largely stainless steel bending) is included in the above cited sub-contract.

Declass Review by NIMA / DoD

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4. After extensive discussion with [REDACTED] and others of the unsatisfactory manner in which this contract is being handled, it was concluded that the following either caused or contributed to the delay.

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a. The [REDACTED] Proposal was submitted on 9 September 1966. Negotiation of a contract to perform the work was not entered into until 13 January 1967. Meanwhile, other commitments for use of facilities and personnel were engaged.

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b. [REDACTED] facilities are oriented toward fabrication of aluminum, therefore, it was necessary to sub-contract for bending and welding of stainless steel, this was contracted for on 5 April 1967 with delivery scheduled for 13 April 1967.

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c. The [REDACTED] internal purchases office did not receive the order to obtain services from a sub-contractor until 17 March 1967 because drawings were not available from drafting. The initial bid was unsatisfactory and it was necessary to obtain additional bids.

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d. Completion of the drawings at [REDACTED] was late because of a workload on the drafting department for drawings of a higher priority than this task.

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e. Although the Contract Administration Manager was aware that the contract was slipping behind schedule he neglected to advise the NPIC contract monitor or to request an extension of the contract.

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5. The Manager of [REDACTED] has taken the following actions to satisfactorily complete the requirements of the contract and to demonstrate good faith on the part of [REDACTED] in their dealings with this office:

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a. The contract administrator was directed to immediately request a formal extension of the contract by the most expeditious means of communication with the contracting officer.

b. The internal purchases administrator was directed to dispatch a member of his staff to [REDACTED] as of that day, to insure that there would be no delay in their delivery of the sub-contracted items on 13 April 1967.

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c. The Project Engineer was instructed to take whatever action was necessary to clear any additional personnel needed for installation of the device and to make every effort to deliver the hardware to [REDACTED] on 1 May 1967.

6. [REDACTED] expressed his regrets for the delay and apologized for their apparent lack of responsiveness to our requirements. He assured the writer, that it was entirely unintentional and asked for our indulgence in this matter.

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Distribution:

Orig - Project file  
2 - TDS/DS

NPIC/TDS [REDACTED] (17 April 1967)

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